

3.8.3 – ADMINISTRATIVE SALARY SCHEDULE

In the Van Buren School District, administrative salary is determined by the established administrative base salary, the level of professional training, the number of years of administrative experience, the number of contracted days, and number of students supervised. It is the intent of the Van Buren School District to compensate administrative employees according to these basic concepts and the procedures and formulas set forth in this policy.

Candidates for administrative positions must hold appropriate state licensure for the position.

Administrative Base Salary

A specific number of contracted days and a base salary is established for each administrative position. The salary range for each position is established at \$12,600. Therefore, the base salary plus the salary range (\$12,600) equals the maximum salary for each administrative position. Each administrative employee salary will fall within the established salary range (see chart below).

Increases in the established administrative base salaries are determined by the greater of:

- a. the increase applied to the base of the Certified Salary Schedule; or,
- b. the median increase (excluding the existing step increase) of certified personnel paid according to the Certified Salary Schedule.

Administrative Base Salary

Administrative Position		Salary Range (\$12,600)	
		Contract Days	Base Salary
Elementary Assistant Principal/Instructional Facilitator	210	76,466	89,066
Elementary Principal	240	88,649	101,249
Freshman Academy/Middle School Assistant Principal	220	80,686	93,286
Freshman Academy/ Middle School Principal	240	91,530	104,130
High School Assistant Principal	240	87,762	100,362
High School Principal	240	98,561	111,161
Special Education Assistant Director	240	84,027	96,627
Director of Special Programs/Special Education	240	90,079	102,679
Director of Alternative Learning Environments*	240	91,530	104,130
Director of Adult Education	240	82,159	94,759
Director of Learning Services	240	99,224	111,824
Director of Athletics	220	96,792	109,392
Activities Administrator	240	103,731	116,331

*Position is grandfathered in beginning 2019-2020.

Administrative Experience

Administrative experience is defined as the number of years the employee has been employed in a full time administrative position in an accredited school or school district (see chart).

Administrative Experience (.45)	
Years	Index
0	.00
1	.05
2	.10
3	.15
4	.20
5	.25
6	.30
7	.35
8	.40
9	.45

Professional Training

Professional Training is defined as the successful educational training one accumulates in the pursuit of a graduate education degree leading to appropriate Arkansas administrative licensure or beyond.

Professional Training (.45)	
Degree	Index
Masters/Masters +15	.10
Masters +30	.20
Specialist	.30
Specialist +15	.40
Doctorate	.45

Supervision of Students

Supervision of Students is defined by the number of students under the direct supervision of the administrator/principal. For the purposes of this policy, the average number of students in the first three quarters of the previous school year will be used.

Supervision of Students					
# Assistant Principals	# of Students				
	00-400	401-600	601-800	801-1201	1201+
0	.10	.15			
1	.05	.10	.15		
2		.05	.10	.15	
3			.05	.10	.15

Administrative Salary Calculation

Compensation for Administrative Experience, Professional Training, and Supervision of Students will be determined by index and according to the following formula:

Administrative Experience -- 45%
Professional Training – 45%
Supervision of Students – 10%

The sum of the indexes for Administrative Experience, Professional Training, and Supervision of Students will be multiplied by the salary range (\$12,600) to determine what percentage of the salary range will be added to the administrative base salary for each principal or administrator.

Administrative Salary Formula

Administrative Salary = Administrative Base + (Administrative Experience Index + Professional Training Index + Supervision of Student Index) \$12,600.

$$AS = AB + (AE + PT + SS) \$12,600$$

Administrative Stipends

ABC Coordinator

Date Adopted: 05/22/07

Last Revised: 04/23/24