



**Van Buren School District Classified PPC Meeting
November 30th, 2023**

Phone: 479-474-7942 / Fax: 479-471-3146

Chairperson - Frank Petray

Secretary - Amy Burrows

AGENDA

Policies to Cover 8.6.1-8.18

Attendance:

Amy Burrows, Representing Food Service

Karen Allen, Representing Administration

Lori Trentham, Representing Employee Administrators

Jennifer Hutchins, Representing Administrative Assistants

Holly Plunkett, Representing Paraprofessionals

Laurie Whitworth, Representing Maintenance, Operations or Custodial

Absentee:

Frank Petray, Representing Program Directors

Tod Myers, Representing Transportation

Amanda Reese, Representing Other Job Classifications

Meeting called to order by Amy at 1:36p.m.

Review of Policies:

8.6.1- Leave of Absence

- No change

8.7- Personal and professional Leave.

- Clarification made to question on sick day(s) in conjunction to holiday breaks.

8.8- Responsibilities in Dealing with Sex Offenders on Campus

- No change

8.9-Public Office

- No change

8.10-Jury Duty

- No change

8.11-Overtime, Comp Time and Complying with FLSA

- Looking into whether or not would the policy could be changed to a forty hour comp time
- Discussion about time cards and what future policies may be in place for keeping time

8.12-Outside Employment

- No change

8.13- Classified Employment

- ASBA update to this policy per legislation. Karen Allen will bring said changes to the next meeting for discussion and vote.

8.15- Use of Tobacco, Electronic Nicotine Delivery Systems and Related Products

- No change
- Clarification was made about even after school hours campus are to remain no smoking zones.

8.16- Classified Personnel-Dress of Employees

- No change

8.17- Classified Employee Political Activity

- No change

8.18- Debts

- No change

Policy 8.19 will have an update per ACT 745 Karen Allen will have for next meeting for discussion and voting

UPDATE: Policy 8.2- language has been updated to make the policy read more clearly.

Adjourn @ 2:40p.m. Holly Plunkett called for the meeting to be adjourned. Jennifer Hutchins seconded the motion. All others approved.

Next PPC meeting January 25th @ 1:30p Administration Building.

Next policies to review will be 8.19-8.31