

# VBHS Chromebook Policy

## 2023-2024

In an effort to increase student access to technology, Van Buren High School will provide a school issued Chromebook to all students. Please review the following policies and expectations regarding Chromebook use and care.

### **Major Facts to Know:**

1. Your student will be issued a school Chromebook that he or she will utilize in the classroom and at home to complete assignments.
2. Your student will also be issued ONE charger for their Chromebook, to be utilized throughout the course of the school year.
3. If your child damages the Chromebook beyond repair, the use of the Chromebook may be revoked. Damages which are considered “beyond repair” will be referred to building administrators and will be handled as damage to school property.
4. VBHS will be able to “push” out any necessary applications your student will utilize in his or her classrooms; therefore, other devices will not be allowed for student use in the classroom.
5. Your student will be able to take the Chromebook home with them daily. If you have wireless internet access at home, students will be able to access the WiFi from the school Chromebook. **Internet access is not required at home.** Students will still be able to complete classroom assignments if they save the assignments to the Chromebook prior to leaving the school building each day.
6. As with lockers and vehicles, there is **NO** expectation of privacy. If your student is found to be in violation of school policy regarding unacceptable use, i.e. pornography, illegal downloads, etc., normal disciplinary actions will be taken.
7. It is imperative your student be responsible for the care of the school Chromebook, including secure possession of the Chromebook. The high school will periodically check to make sure the Chromebook your student is utilizing is the one assigned to him or her.
8. The Chromebook will be turned in at the end of each school year for yearly maintenance purposes.
9. Students who transfer to another school district, withdraw, or for any other reason are no longer enrolled at Van Buren High School, must return the school issued Chromebook and charger immediately.
10. Your student will be reassigned the same Chromebook each school year, until the Chromebook is due to be replaced by the school.

### **General Rules:**

1. Students are required to bring their school issued Chromebook to class every day.
  - If a student leaves the Chromebook at home, he or she will be responsible for getting class assignments completed as if the Chromebook were present.
  - Loaner Chromebooks, if available, may be issued to students who forget to bring their Chromebook to school.
  - **Repeat offenders who leave their Chromebook at home will be dealt with by school administrators.**
2. Students are required to ensure the school issued Chromebook is fully charged every day.
3. **Chromebooks are to remain free of any writing, drawing, stickers, and labels.**

### **Helpful Tips for Chromebook Care:**

- Students are responsible for the general care of the Chromebook issued by the school. Chromebooks that fail to work properly or are broken must be returned to the school immediately so the Technology Department can repair the Chromebook.

### **General Tips:**

1. Keep all food and drinks away from the Chromebook.
2. Heavy objects should never be placed on top of the Chromebook.
3. Never leave or store the Chromebook in a vehicle or in direct sunlight as Chromebooks are sensitive to extreme heat and cold.
4. Never utilize or store the Chromebook near pets.
5. Carefully plug cables and accessories into the Chromebook.
6. Chromebooks should never be carried while opened or by the screen.
7. Clean the Chromebook screen with only a soft, dry cloth. No cleansers of any type should be used.
8. Charge the Chromebook at home. If you *do* take the charger to school, do not let other students borrow it.

### **Negligence is defined as:**

1. Intentional damage.
2. Leaving a Chromebook unattended.
3. Leaving a Chromebook unsecured.
4. Exposing a Chromebook to liquid or moisture of any kind.
5. Exposing a Chromebook to unacceptable conditions such as: extreme heat or cold.

# Van Buren High School Chromebook Policy Agreement Form 2023-2024



By signing below, I agree that I have read and understand the Chromebook policies of Van Buren High School.

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**Student Signature**

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**Student Name (Printed)**

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**Grade Level for 2023-24 School Year**

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**Parent Signature**

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**Parent Name (Printed)**

Please return this page to your English teacher by Friday, May 26, 2023.