

School Parent and Family Engagement Plan

School Name:
Central Elementary School

Facilitator Name:
Shelby Norris

Plan Review/Revision Date:

May 18, 2022

District Level Reviewer, Title:

District Level Approval Date:

Committee Members, Role:

Dr. Jason Moore, Principal

Susan Loyd, Assistant Principal

Shelby Norris, Counselor/Parent Involvement Coordinator

Bridgette Thomas, Parent

Brittany Ibarra, Teacher

LaDena Nsabimana, Teacher

1: Jointly Developed

Central Elementary will develop a parent involvement plan that reflects the specific academic needs of our school and needs of our students and their parents. Central Elementary will involve parents in the development of the school parent engagement plan by holding a Parent Involvement Meeting to discuss the school parent and family engagement plan and create goals for the upcoming school year. The meeting will also update/ modify the parent compact and the annual review.

The Parent Involvement Coordinator, Shelby Norris, will hold quarterly meetings to review and update the school parent and family engagement plan. To ensure adequate representation of parents, the Parent Involvement Coordinator will invite parents to meetings that are held at a variety of times as well as virtually so that a variety of parents can attend. The school will also engage teachers, school staff, and parents in the annual review, update, and improvement of the Parental Engagement Plan.

Parent Involvement Meetings will be held on:

Thursday, September 1, 2022 at 4:15

Thursday, November 3, 2022 at 4:15

Thursday, December 1, 2022 at 4:15

Thursday, January 5, 2023 at 4:15

Thursday, February 2, 2023 at 4:15

Thursday, April 6, 2023 at 4:15

Written notes will be taken at each meeting and highlights will be sent to PTA members in the form of a newsletter.

If at any time a parent/guardian of a Central Elementary student finds any portion of our Title 1 School wide plan to be unsatisfactory, those comments will be forwarded to a representative at the district level.

2: Annual Title I Meeting

The Annual Title meeting will be held in person and posted on the school's facebook page on September 15, 2022. The meetings will be led by Dr. Moore, Principal. This meeting will inform parents of the requirements of Title I, their rights under Title I, and how the school is meeting these requirements.

3: Communications

Central Elementary will make the school parent family engagement plan by placing a link on the school website, sending home copies of the plan, and having copies of the plan available at the school in the parent resource center. We believe that a partnership must exist between our parents and our school. We promote positive communication between the school and our students' homes.

- School staff will communicate in many different ways to provide additional information to parents and to increase parent involvement in supporting classroom instruction.
- The school will hold family nights, conferences, and activities regularly throughout the year to increase parent involvement and build staff and parent capacity to engage in these types of efforts. Shelby Norris, School Parent Facilitator, will ensure the school's parent involvement committee meets at least quarterly to establish, discuss and evaluate committee goals, to plan training and provide materials to help parents work with their children, and to develop and use the School-Parent Compact (Title I schools).
- The school will provide information to parents about volunteer opportunities.
- The school will provide an opportunity for parents to engage in decision-making processes regarding the school's program.
- The school will provide a parent resource center for parents.
- To ensure that the school parent family engagement plan is in a language the parents can understand, parents will help create the plan in parent friendly language. Copies of the plan will also be available in Spanish.
- Grade levels will send out a quarterly newsletter to inform parents of ongoing curriculum and school events.

4: School-Parent Compact

School staff, parents, and students will develop a school –parent compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement. This compact will discuss the means by which the school and parents will build and develop a partnership to help children achieve the state’s high academic standards. All stakeholders will sign the compact and signed compacts will be collected and stored by the parent involvement coordinator. - Shelby Norris, Parent Involvement Coordinator

5: Reservation of Funds

Central Elementary School will use the Title I funds to provide a variety of resources for parents and parent engagement activities. This will support a variety of opportunities for parents to be involved in activities supporting our school and provide materials that can successfully be used at home to reinforce the academic success of children. The district will reserve a portion of the Title I, Part A allocation for parental involvement.

Funds from Title 1 for parent and family engagement activities will be used to purchase parenting materials which will be kept on hand in the Central Elementary Parent Resource Center. – Shelby Norris, Parent Involvement Coordinator

6: Coordination of Services

Central Elementary will provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use and access to the Dept. of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at home parental instruction approved by the Dept. of Education. The school shall enable the formation of a Parent Teacher Association or organization that will promote and foster parental and community involvement within the school. The school will hold an Open House for parents and students to meet new teachers before school begins – Dr. Moore, Principal

- To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.
- Central Elementary will enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.
- The school connects families with the district's IMPACT program, which provides student meals during extended breaks.
- Central Elementary staff help facilitate the Snack Packs program for students needing additional meals on the weekends.
- The school helps provide school supplies for students in need by securing donations from the community.
- The school provides a clothing closet for students by securing donations.
- Central Elementary connects families with local resources such as food pantries and pro bono mental health services.

7: Building Capacity of Parents

Central Elementary will provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use and access to the Dept. of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at home parental instruction approved by the Dept. of Education. The school will include parents in decision making about the allocations of its Title 1, Part A funds for parent and family engagement. – Dr. Moore, Principal

Central Elementary will provide materials for parents to check out, allowing usage of computers for educational websites. Parents will also be encouraged to view the Title 1 plan that is located in the Parent Resource Center. A suggestion sheet will be available for parent input. Central Elementary will maintain a parent resource center and promote its resources. – Shelby Norris, Parent Involvement Coordinator

The school will hold parent engagement meetings. The meeting dates will be as follows:

- Thursday, September 1, 2022 at 4:15
- Thursday, November 3, 2022 at 4:15
- Thursday, December 1, 2022 at 4:15
- Thursday, January 5, 2023 at 4:15
- Thursday, February 2, 2023 at 4:15
- Thursday, April 6, 2023 at 4:15

Central Elementary will provide curriculum descriptions and individual student assessment results and interpretation of those results.

- CES will provide parents with students' scores on the state assessments, including a description and explanation of the assessments.
- The school will provide assistance and instruction on a variety of topics that will promote and support responsible parenting. This can include strategies for student success, assistance with nutritional meal planning and preparation, literacy training, and using technology.
- The school will provide assistance and instruction in the use of the ADE website and tools for parents. (<http://www.arkansased.gov>)

- CES will hold quarterly Health & Wellness Committee meetings, consisting of the Health Teacher, a Counselor, the Cafeteria Director, students, and parents.

8: Building Capacity of School Staff

(Staff Development) – The State Board of Education’s Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than 2 hours of professional development for teachers designed to enhance the understanding of effective parent and family engagement strategies. No fewer than 3 hours of professional development for administrators designed to enhance effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. –Shelby Norris, Counselor/Parent Involvement Coordinator; Dr. Moore, Principal; Susan Loyd, Assistant Principal

9: Building Capacity - Discretionary

If any event causes future school closing and a move to remote learning, Central Elementary will support students and parents in a variety of ways. Central Elementary will use blended learning to teach our current curriculum, starting at the beginning of school. This will enable a much smoother flow to remote learning in the future. Students will start the school year using Google Classroom so that they are familiar with this procedure from the beginning. Students will be assigned a school-issued chromebook that they will bring back and forth to school daily. Teachers and staff will use social media, emails, virtual newsletters, phone calls, and other forms of communication to maintain a good relationship with families. Central Elementary parents can also use the Google Classroom app to monitor their student's progress. In addition, parents can use the GoGuardian Suite app to monitor their student's computer usage, both at home and at school.

In the event of remote learning and closure of school buildings to the public, Central Elementary will conduct its parent engagement meetings as an online event. In addition, if the Van Buren School District does have to move to remote learning and close buildings, some parent events such as conferences may be moved online or postponed. The school will use social media, emails, and phone calls to keep in contact and help support students and families in the event of more remote learning.